



## *Annual Review & Rural / Municipality Engagement Workshop, Mugu*



District Coordination Committee,  
Rural Access Programme (RAP)  
Phase 3, Mugu



September 2017

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## DOCUMENT CONTROL

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## ACRONYMS AND ABBREVIATIONS

ADB	Asian Development Bank
AFSP	Agriculture and Food Security Project
ARMP	Annual Road Maintenance Plan
CAAN	Civil Aviation Authority of Nepal
DCC	District Coordination Committee
DDF	District Development Fund
DFID	Department for International Development (UK Aid)
DLI	Disbursement Linked Indicator
DOLIDAR	Department of Local Infrastructure Development and Agricultural Roads
DOR	Department of Roads
DRILP	Decentralised Rural Infrastructure and Livelihoods Project
DRCN	District Road Core Network
DRSP	District Roads Support Programme
DRR	Disaster Risk Reduction
DTMP	District Transport Master Plan
DTO	District Technical Office
EI	Economic Infrastructure
ERDRR	Earthquake Recovery and Disaster Risk Reduction Project
FMIS	Financial Management Information System
GON	Government of Nepal
GIZ	Gesellschaft für Internationale Zusammenarbeit (used to be GTZ))
HIMALI	High Mountain Agribusiness and Livelihoods Improvement
HQ	Head Quarters
HVAP	High Value Agricultural Project
IG	Income Generating
IMCW	International Management Consulting Worldwide

KISAN	Knowledge Based Integrated Sustainable Agriculture and Nutrition Project
LRN	Local Road Network
M&E	Monitoring and Evaluation
MOFALD	Ministry of Federal Affairs and Local Development
NGO	Non-Governmental Organisation
NRRC	Nepal Risk Reduction Consortium
NRSAS	Nepal Road Sector Assessment Study
P4R	Programme for Results
PDO	Programme Development Objective
RAP	Rural Access Programme
RBG	Road Building Group
RBN	Roads Board of Nepal
RM	Rural Municipality
RMG	Road Maintenance Group
RRRSDP	Rural Reconstruction and Rehabilitation Sector Development Project
RTI	Rural Transport Infrastructure
SDC	Swiss Agency for Development and Cooperation
SRN	Strategic Road Network
SWAp	Sector Wide Approach
TA	Technical Assistance
TOR	Terms of Reference
UM	Urban Municipality
WB	World Bank

## Part A (Annual & CIM Review 2074)

### 1. ANNUAL & CIM REVIEW BACKGROUND & CONTEXT

Mugu district is one of the New Construction Districts (Core district) among four new construction districts of RAP3 programmes. Since Oct 013, one new road Gamgadhi - Dhaina - Dhulachaur District Road (65DR003) of 23.04 KM is being constructed under the green road approach and labours based modality. DTA has completed 78% of structure works and 95% earthwork works in Gamgadhi-Dhaina-Dhaulachaur DR. Beside new construction of GDDR road; DTA has implemented RMGs approach on three non-RAP of total 43 km length.

On new federal system of local level government, one municipality and three rural municipalities are formed from combining VDCs of former 24 VDCs of Mugu district.

### 2. OBJECTIVE OF THE PROGRAMME

The main objectives of the programme are as below:

- To review continual improvement matrix (CIM ) for FY 2073/74
- To review overall physical and financial progress of the RAP- Mugu,
- To share working modality and different skill generating activities conducted by RAP3
- To assess the current scenario in planning, implementation, financial management of district
- To develop harmonization and good relation with the municipal of district.
- To identify key development issues/problems prevailing in the municipality.
- Identifying general idea to resolve the existing issues/problems.
- To collect socio-economic and physical infrastructure data/information to understand the base line picture.
- To collect feedback and suggestion from stakeholders.
- To identifying local risks that may impair function of programme.

### 3. CIM (CONTINUAL IMPROVEMENT MATRIX)

CIM assessment meeting was organized on 11<sup>th</sup> September 017 in DTO's chamber under the chairmanship of Acting LDO Mr Devi Prasad Panday. SDO, Mr Guru Dhatta Dhakal welcomed everyone and the program began officially where 10 Participants attended in the meeting which is attached in (Annex -I). DTL Mohan Ruwali highlighted the importance and objectives of CIM as effective tools for development sector. He also elaborated CIM includes 5 thematic areas like planning, technical, and financial, institution and social which is subjective types, containing different stages and level of performance. DTL presented different thematic areas of components of CIM along with condition features of different level (having score 2 to 10) of each sub components prepared in both English and Nepali language. The main objectives of this programme were to help identify necessary supports to DCC/DTO through Annual Support Plan in next year for enhancing district performance. Each set of assessment were reviewed,

analysed and updated, scoring in common agreement, based on overall scenario of the DCC/DTO. Final score of the assessment computed, as given in Annex-I.

In 2016 the CIM score was 5.1 and in this year CIM score is 6.43, score is slightly increased from last year which shows increasing level of performance of district. The participants then expressed their views on each of the thematic areas serially and scored on each thematic area was marked upon agreement of all participants. During the discussion on the thematic area, following important finding were generated for further improve on district CIM score.

- Review of DTMP as per new structure of local bodies,
- After the reassignment of staffs of DTO to newly formed Municipalities / Rural Municipalities, empowerment is essential for strengthening the efficiency of local bodies.

Thematic Area	Key Element	Baseline Score (2014)	Previous Score (2015)	Previous Score (2016)	Current year Score (2017)	Remarks
1. Maintenance	1.1 Maintenance Planning	2.00	4.42	5.92		
	1.2 Maintenance Implementation	2.00	5.45	6.00		
1. Planning	1.1 Asset Management Prioritisation	5.00	5.57	5.89	8.00	
	1.2 Asset Management Planning	2.00	4.92	5.03	6.83	
2. Technical	2.1 Asset Management Implementation	2.00	4.80	5.95	8.33	
	2.2 Road Project Management	2.00	4.08	4.27	4.67	
	2.3 Road Network Condition	2.00	3.82	3.64	5.67	
	2.4 Road Network Standard	4.00	3.55	5.96	6.00	
3. Financial	3.1 Maintenance Funding	NA	2.95	4.68	5.83	
	3.2 Financial management procedures	NA	2.41	5.29	6.50	
	3.3 Fund disbursement	2.00	3.82	5.50	6.92	
4. Institutional	4.1 Institutional relationships	4.00	5.30	6.20	6.00	
	4.2 Minimum Conditions Performance Measurement (MCPM)			2.00	6.00	
5. Social and political						
Average Score		2.25	4.26	5.10	6.43	

#### 4. ANNUAL REVIEW AND ENGAGEMENT WORKSHOP

DCC Mugu, in assistance with RAP3 DTA organized Annual Review and Engagement workshop on 15<sup>th</sup> September 017 in DCC meeting hall. In workshop about 68 participants from DCC/DTO officials, Mayors, Vice-Mayors , chairperson and Vice Chairperson from municipals, acting-chief of district administrative office, district police office, RAP3 DTA, representatives from district level stakeholders, LRCCs, RMGs, RBGs, Media persons, Local Journalist, LNGO, representative from district government line agencies were attended which is given in Annex-II. District Annual Review Workshop started at 8:30 am and ended at 5:30 PM. The program commenced under the chairmanship of DCC Chairperson Mr. Purna Bahadur Rokaya elected mayors, vice mayors, chairman and vice chairman of rural municipalities and Bishnu Ram Bista representatives of TMO Facilitator/ District Team leader (DTL, Kalikot) as guest.

The workshop was facilitated by SDO Mr Guru Datta Dhakal who welcomed all participants by formal seating programme for representatives from concerned authority, district level stakeholders. The programme was conducted into two sessions and in first session programme was concentrated in annual review and second session focused on engagement workshop of

municipalities and rural municipalities with DTA. DTO Chief, Devi Prasad Panday expressed his warm welcome to all participants followed presentation on objective of workshop. DTL Mohan Ruwali presented overview of programme, physical and financial progress of FY 073/74 also events and activities that were conducted under Continual Professional Development (CPD) and Annual Support Plan (ASP). The presentations were very helpful in understanding the working procedures of RAP and progress made on FY 073/74. After progress presentations, discussion session was opened. Participants were given opportunities to express their queries and suggestions about the programme and its work on a district.

### **Engagement workshop**

Engagement workshop was organized at second session where representative of TMO Facilitator Mr Bishnu Ram Bista presented on objective, expected outcomes of workshop, six thematic sectors. He explained the procedures of practical session to representatives of municipalities.

Two groups were formed combining one municipality with two rural municipalities and discussions were made on all six thematic sectors (a. policy; b. planning; c. implementation; d. funding; e. organisational structures and f. monitoring and evaluation). Group exercise was done on above thematic sectors mentioning problem / issue, its reason and potential solution according priority basis on chart paper, which was illustrated below. DTA staffs assisted groups on by facilitating on each thematic area.

After in depth discussion on given thematic areas, all team presented their outcome on the floor and which is included below;

During closing session Chairperson of DCC, Mr Purna Bahadur Rokaya thanked to TMO and RAP3 DTA. He also thanked all the participants for attending the annual review workshop and providing valuable feedback for further improvement in development work. He appreciated RAP3's work and efforts to achieve the quality of work. He highlighted income generating activities conducted by RAP for local poor people to enhance their living standard. He further added that the review and workshop has become significant in a way that it has make clearness about programme with district level stakeholders and helps to build mutual coordination and understanding. He thanked all the participants for active participation.

## PART B (RURAL/MUNICIPALITY ENGAGEMENT WORKSHOP 2017)

### 5. RURAL/MUNICIPALITY ENGAGEMENT BACKGROUND & CONTEXT

Following the signing of bi-lateral agreement between the Government of Nepal (GoN) and the Department for International Development (DFID) in 2015, the Rural Access Programme Phase 3 (RAP 3) Extension is being implemented in 14 districts<sup>1</sup> of Nepal. Following the introduction of a Federal Government set up and local elections in 2107, one of the important start-up activities of RAP 3 extension was to introduce itself among its municipal stakeholders in project DCCs. This was carried out through *Engagement Workshops (EW)* in all RAP 3 DCCs. The purpose of this event, besides introducing RAP 3 to municipal stakeholders, was to get important information and feedback from the municipal stakeholders on the key issues/problems that may be hindering the project implementation process, specifically related to Local Road Networks (LRN), which is one of the major thematic components of RAP 3.

To carry out engagement workshops 12 teams were deployed in 14 DCCs, one team for each maintenance DCC and two teams for the four new construction DCCs. This report details out the activities carried out by the Team responsible for Mugu DCC. The field itinerary of the team is in Appendix-1.

### 6. OBJECTIVE OF THE FIELD MISSION

The overall objective of the field mission was to get a general idea on development status of the new municipalities, their problems and needs and initiate engaging potential municipal stakeholders in the RAP 3 implementation process. Specifically, the mission aimed at:

- Rapport building with the municipal level stakeholders,
- Informing municipal stakeholders about the overall programme objective, scope and implementation modalities of the RAP 3,
- Identifying key development issues/problems prevailing in the municipalities in general,
- Identifying general idea to resolve the existing issues/problems,
- Collecting socio-economic and physical infrastructure data/information to understand the base line scenario,
- Identifying local risks that may impair programme delivery,

### 7. EXPECTED OUTCOME OF THE MISSION

The mission expected to contribute to the following:

- Municipal stakeholders are acquainted with RAP 3,
- Key issues/problems impairing development of LRN are identified,
- Ways and means to resolve the problems / issues are identified,

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<sup>1</sup> Nine core districts (Dadeldhura, Doti, Achham, Dailekh, Bajura, Kalikot, Jumla, Mugu & Humla) and five non-core districts (Jhapa, Morang, Sankhuwasabha, Parbat & Sindhupalanchowk).



- ❑ Necessary data/information is collected to understand the baseline scenario of the municipalities,
- ❑ Local risk identified,

## 8. SUMMARY OF ACTIVITIES

### 8.1. PRE-WORKSHOP ACTIVITIES

The team reached Gamgadhi headquarters of Mugu district on 11<sup>th</sup> September 2017, and held informal meetings with DTO on the same day and DCC officials<sup>2</sup> on the 12<sup>th</sup> September 2017. The outcomes of these meetings were:

- ❑ Workshop schedule revisited and finalised,
- ❑ Invitees list revisited and finalised,
- ❑ Provided support to the DCC for preparing their presentation materials for the workshop,
- ❑ Sector offices are marked for group discussion as per their working area and sector relevance with respect to RAP 3 themes,
- ❑ Identified the organisations for next day consultation meetings (to collect relevant data/information),
- ❑ Workshop Venue, logistics, breakfast and lunch were finalised and

#### 8.1.1. Workshop Proceedings

The EW was conducted on 15<sup>th</sup> September, 2017. Originally EW was planned on 14<sup>th</sup> September 2017 but due to children day, it was postpone for 15<sup>th</sup> Sept 2017. The workshop schedule is presented in Appendix-4. Below is the summary of the workshop proceedings.

#### 8.1.2. Opening Session

- This session was chaired by Mr. Purna Bahadur Rokaya Chairperson, District Coordination Committee (DCC), Mugu. Mr Hari Jang Shahi, Mayor of Chhayanath-Rara municipality was invited as the Chief Guest in this session. Mainly representatives of one Municipality and 3 Rural Municipality and DDC body, line agency, stakeholders, LRUCs, LRCC, RMGs, and Journalists were attended in the workshop. All together 68 participants attended the workshop. The EW began with the introduction of the participants (participants list annexed in Appendix-5), which was followed by a welcome speech and explanation on workshop objectives by Mr. Devi Prasad Panday, Acting LDO/DTO chief of Mugu DTO. Then, Mr. Mohan Ruwali, District team Leader of the RAP3 Mugu presented on RAP3 programme – background, objectives, working modalities, progress of YR3, challenges faced, lesson learnt during programme implementation. Open discussions were taken place after presentation by DTL Mohan Ruwali. The participant's raised different queries which were addressed by DTA team. Before closing of 1<sup>st</sup> session, Mr. Bishnu Ram Bista, EW TMO facilitator/District Team Leader Kalikot gave presentation on rural/municipality engagement strategy, objective of six thematic areas of engagement workshop and briefed on each areas in depth before the participants got involved in group discussion. Two groups were formed from three rural/ one municipality of district. All two groups discussed on six thematic areas for finding issues, their probable solutions & presented their conclusions one by one. At the end of the programme Chief guest Mr Hari Jang shahi, Mayor of Chhayanath-RARA municipality expressed his well wishes for successful completion of RAP 3 & closing remarks were given by DCC chairperson Mr Purna Bahadur Rokaya.

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<sup>2</sup> Purna bahdaur Rokaya, DDC Chairperson ), Devi Prasad Pandey, Acting LDO

### 8.1.3. Discussion Session

This session started with a presentation of approach and methodology on how the group discussion and plenary presentation session will run. Groups were divided into two groups (i.e. Chaayanath-RARA Municipality/Mugu Karmarong Rural municipality and Khattyad/Shoru Rural Municipality) on all six thematic areas namely: policy, Planning, Implementation (maintenance, upgrading, and sustainability), Funding, Organisational Structure (GoN & Private) and Monitoring and Evaluation. The representatives from newly elected Mayor/deputy Mayor and Rural/Municipality officer & DCC representatives were purposively grouped into two groups as mentioned above.

The working groups were given two hours thirty minutes to discuss about the problems, issues and needs of the districts and possible solutions in line with the format provided by EW team. The discussion format was slightly modified, shown below:

#### Thematic Sector: LRN / EI / IG

Area of Discussion	Problem / Issue / Need	Priority	Possible solutions	Responsible Agency
Policy				
Planning				
Implementation ( <i>maintenance, upgrading, sustainability</i> )				
Funding				
Organisational Structure (GoN & private)				
Monitoring and Evaluation				

The EW team facilitated each group in discussion by Mr Bishnu Ram Bista and Mohan Ruwali. The group works are presented below. Each group presented their works and sought plenary for comments and feedbacks. The group presentations were finalised after incorporating the comments and feedbacks.

After this, all the group works are summarised by Bishnu Ram Bista, focussing on major problems of the district and mentioned that this will guide RAP 3 in further designing its programme activities in the district.

### 8.1.4. Closing Session

In closing session, Mr Purna Bahadur Rokaya, chairperson of DCC Mugu gave closing remarks on behalf of participants expressing that RAP 3 will be instrumental in overall development of the district.

Finally, the workshop chairperson Mr Purna Bahadur Rokaya, chairperson of DCC Mugu closed the EW expressing heartfelt thanks to DFID for continuing RAP in Mugu and looked forward to see an intimate collaboration with the project during implementation phase. He also opined that RAP 3 should harmonize its activities and resources based on the district needs and priorities. He also highlighted on the support required for DCC itself for effective mobility and monitoring in the district.

### 8.1.5. Key Outputs of the Workshop

Key outputs of the workshop are:

- ❑ The workshop participants had a common understanding about the overall objectives and scope of RAP 3.
- ❑ The process of engaging key district stakeholders in RAP 3 implementation was initiated.
- ❑ Major development issues in the areas of district road network, economic infrastructure and economic opportunities were identified.
- ❑ A set of recommendations to resolve the major issues/problems obstructing mainly on six thematic areas of local level were identified.

Summary of discussion is presented below. The common issues in all thematic sectors are:

- ❑ **Non - harmonisation in policy**; Inconsistency in policy and implementation. For instance, some road constructions are following environmental assessment like Initial Environmental Examination (IEE) and Resettlement Plan (RP) while some are not. Likewise there are some **policy barriers**, for instance forest based industries are not allowed to operate in the settlements which are close (5 KM) to national forest (the forest resource based industry should be located farther more than 5 km from forest boundary),
- ❑ **Haphazard planning process**; political influence in project selection, **No sectorial and periodic plans**, **Lack of feasibility** study and detail project report of projects selected, Some plans are not contained **activities based on the ground realities**.
- ❑ **Improper Implementation**: due to low human resource capacity, lack of technology, tools and equipment, delayed authorisation of trimester budgets,
- ❑ **Inadequate funding**; needs are more and resources are less, DCC lacks internal resources due to limited revenue sources in the district, improper utilisation of available fund, delayed fund transfer from the national government/ministry(ies) and so forth.
- ❑ **Weak Organisational Structure** due to absence of local elected representation of elected body in DDC, lack of coordination within and between agencies.
- ❑ **Ineffective M & E** due to less frequent, weak M & E system, M & E has not been effective. M & E is rarely carried out by the subject matter experts and feedbacks are not being materialised

The detailed discussion outcome is tabulated as below:

#### Thematic Sector: Local Road Network

Area	Problem / Issue / Need	Priority	Possible solutions	Responsible Agency
Policy	Not received sample law by local level.	1	Required qualified lawyer in local level and need sample law for operation of local level.	Local Level, MoFA LD
	Not fully implemented rights mention in constitution.	2		
	Lack of policy for long term use of road.	3	Need to come in effect of Local level government operation law and implement it in local level.	
	Lack of clear policy of uses of local resources & human resource settlement.	4		
			Need skill man power and use of	

	have not clear on the rights of local level	5	Morden machine and equipment's . Need to approve policy for handover of Manpower and resources in timely manner. Need to prepare clear policy in timely manner, need to clear on all area of right.	
Planning	Lack of knowledge in engagement process & selection process for project selection, project not select in need base. Prepare project with cost estimate. Lack of equal opportunities to all categories people. Make decisions before completing all steps of planning process. Focus only on infrastructure	1 2 3 4 5	Need capacity building training /orientation programme to newly elected members Need to fulfil capable man power as required. Need to Empower to Dalit, disadvantage group & women. Need training on planning process. Awareness raising on Environment effect, education, health and sanitation, disaster etc.	Local level ,Ministries
Implementation	Political interfering Lack of feeling of ownership and people participations. Difficult geographical conditions. Lack of technical manpower and insufficient budget. Lack of equipment, machineries & office building.	1 2 3 4 5	Need political awareness training. Need to give emphasis on people participation so that they can feel ownership. Need to develop and extent road networks and update DTMP. Implementation law need to be prepared strict. And staffs must accountable to his duty. Quick settlement required. Need to construct office building or handover GoN other properly in time.	Local level, projects, concern ministry
Funding	Lack of local resource and tax management policy. Budget must distribute based on to geography. Delayed budget transfer Lack of fund flow mechanism Budgets are not allocated based on need	1 2 3 4 5	Prepare clear guideline and strong implementation. Budget distribution must be based on both geography as well as population. Should give priority to remote area, Policy must be clear and strictly flowed. Increase in assess of all & based on requirement.	Local level, MoFALD, concern ministry

Organisational Structure (GoN & private)	Lack of sufficient manpower in local level	1	Not implemented easy staff fulfilment process, capacity development training required.  GoN have to establish one technical institution in local level.  Should have provisioned of prize and punishment.  Settlement of GoN staff as per the according to new structure.  Handover of GoN properties to Local Level.	Local level, MoFALD, concern ministry
	Lack of technical & subjective educational institution	2		
	Lack of honesty and obedient manpower	3		
	Lack of man power at ward level	4		
	Lack of Physical Infrastructure	5		
Monitoring and Evaluation	Lack of Joint monitoring process	1	Have to clear monitoring guideline  Monitoring should not bias and must be in evidence base.  Recommendation of monitoring must implemented.  Need orientation of project before monitoring.  Prepared Code of conduct and implement.	Local level, DCC MoFALD
	Shown partiality by monitoring team member to their political groups.	2		
	Not implemented the recommendations of monitoring team.	3		
	Lack of skilled in monitoring and evaluation.	4		
	Graphical difficulty and political effects on monitoring.	5		

#### 4.1.6 Workshop Expenditure

The total cost of the EW stands at NPR 127,680. Detail breakdown is presented in Appendix-6.

## 9. CHALLENGES AND OPPORTUNITIES

This section deals with challenges and opportunities observed by the EW team during their Mugu visit.

### 5.1 Challenges

Local elected body have a lot of willpower to work but deficiency of physical infrastructure and staffs as mention work procedure.

Local elected body had very energetic and positive attitude towards development. They want to implement the development activities as per their commitment to their voters in visible manner. But due to lack of clear policy on staffs reshuffle and mobilized those in local level are delaying. They can't implement the development activities as per their wish. Even they are facing problem for selection of project, preparing cost estimate, choosing construction modality, agreement with users/contractors, procurement of works/good in timely manner, execution of works etc. Similarly they have not sufficient working spaces, communication system, capable staffs etc. Similarly the newly elected body are also heavily facing the physical infrastructure so that they facing problem to carryout day to day works. So they are expecting soon to handover existing building of DDC to Municipality where now occupied by DCC who have very less work to do than local level body.

Development partners, NGOs, INGOs and donor agencies must come to in umbrella of local level.

After local level election, Ministry of federal affair and local development (mofald) had organised three days orientation to Mayor/Deputy Mayor of Municipality and Rural Municipality where secretary of Mofald said that local body are all in all and responsible for everything, He said that do not give access to anyone, unless they came from proper channel & under local level umbrella. Therefore look any development worker as suspiciously and asked them to their umbrella with their budget for implementing their project in their working areas. Which raise conflicting situations between local level and development agencies.

Labour base slow progress of construction need to use Morden equipment in road construction.

In Mugu, after local election, most of the rural and Municipality had decided to construct road using modern equipment i.e. excavator. During workshop most of the participants raise that road under RAP3 is very slow so that they suggest using Morden equipment as per the 21<sup>st</sup> century to develop other infrastructure. Road is most important for development, only then other development activities can plan. They said that a bag of cement cost more than 2000 in remote village of rural municipality.

- **Opportunities**

Physical Accessibility:

Now Mugu airport runway was blacktopped before three years ago therefore there were regular flight to Talcha airport. In exceptional case, aeroplane can't land during heavy rain in monsoon and cover by heavy cloud or fog around airport. Except this there are regular flights from TARA, Sita and Goma airlines. Mugu district is also connected with blacktopped SRN i.e Surkhet-Jumla roads (Karnali highway) which connect Nagma. Then Nagma-Gumgadhi fair weather feeder road is connected to the district headquarters to the district of Mugu. The whole sections of Nagma-Gumgadhi give 9 month all round transport facility but during monsoon only Nagma-Gothejiula section is passable for four wheelers. Gamgadhi, District headquarters can be reached by driving from Nepalgunj in two and half days. Alternatively the HQ can be reached by aeroplane with in 45 min.

Climatic condition:

Mugu's climate is classified as tropical. The summers are much rainier than the winters in Mugu. The average annual temperature in Mugu is 26.3 °C. About 1513 mm of precipitation falls annually. Precipitation is the lowest in January, with an average of 0 mm. The greatest amount of precipitation occurs in August, with an average of 333 mm. At an average temperature of 29.3 °C, April is the hottest month of the year. The lowest average temperatures in the year occur in August, when it is around 24.5 °C.

- **Appendices**

**Appendix-1: Field Itinerary**

<b>Month</b>	<b>Date</b>	<b>Activities</b>	<b>Transport Mode</b>
Sept	9	Kalikot-Jumla	By Car / Air
Sept	10	Jumla-Nepalgung	Air
Sept	11	Nepalgunj-Mugu	Air
Sept	12-13	Consultation Meetings	
Sept	15	Engagement workshop of Mugu	Car / Air
Sept	16	Mugu-Nepaljung-Ktm	Air

## Appendix-2: Feedback and comments

Sector	Major Points came out of discussion
General	<ul style="list-style-type: none"> <li>• Will construction of GDDR be completed by March 2018?</li> <li>• What will be done about the structures damaged by monsoon?</li> <li>• What about cutting of more trees during double survey of GDDR?</li> <li>• When will road track be opened in critical section of Kachchekot section?</li> <li>• What are the plans for protecting Bio-engineering works?</li> <li>• What type of roads RAP3 maintain? What is the type of maintenance?</li> <li>• What are the method of providing Annual Support Plan for trainings and logistic support to the DCC/DTO staff?</li> <li>• Chief guest Hari Jung Shahi praised the working modality of RAP3.</li> <li>• Regarding the query about use of excavator, he urged everyone to be patient and explained the benefits of labour-based construction and discouraged the use of excavators. He also added that although it was slower, works were of good quality.</li> <li>• Regarding complain about destruction of trees due to construction, he told that new construction brings some destruction but it should be within limits and RAP3 is doing within norms and guidelines.</li> <li>• Chairman of the program appreciated the transparency and works done by the RAP3 programme. He also suggested to make sustainable road instead of completing the works quickly.</li> <li>• Women are more engaged in day to day physical works</li> <li>• Lack of all-season transport facility in many parts of the district</li> <li>• Political bodies are highly influential to bureaucrats</li> <li>• Lack of skilled human resources</li> </ul>



**Appendix-3: Workshop Expenses**

S.N.	Description of work	Unit	Estimated			Actual spent	Remarks
			Rate	Quantity	Amount	Amount	
1	DSA to Participants	Per person	1,000.00	50	50,000.00	57,000.00	
2	Breakfast and Lunch	Per person	450	60	27,000.00	27,000.00	
3	Stationary	Per person	150	50	7,500.00	7,500.00	
4	Banner	nos	1000	1	1,000.00	360.00	
6	Travel cost	Per person	1000	50	50,000.00	36,000.00	
7	DDC Hall Rent	Hall	3000	1	3000	0.00	
8	Miscellaneous	LS	5,000.00	1	5,000.00	0.00	
<b>Sub Total</b>					<b>143,500.00</b>	<b>127,860.00</b>	

#### Appendix-4: Workshop Schedule

Time	Programme	Responsibilities
<b>1<sup>st</sup> session</b>		
8:00 am to 8:30 am	Breakfast	Organizer
8:30 am to 9:00 am	Enrollment of the present participants	Madan Bahadur K.C (Office Assistant)
9:00 am to 9:15 am	Chairman along with chief/special guest and other participants were seated	Programme director, Gurudatta Dhakal,SDO,RAP3
9:15 am to 9:30 am	Introduction of the participants	Programme director, Gurudatta Dhakal,SDO,RAP3
9:30 am to 9:40am	Welcome speech	Devi Prasad Pandey, Current Local Development Officer
9:40 am to 9:50 am	Short briefing on purpose of the seminar	Mohan Ruwali, DTL,RAP-3
9:50 am to 10:30 am	A presentation on economical and physical growth of RAP3 Mugu ,challenges, lesson learned and achievements	Mohan Ruwali,DTL,RAP-3
10:30 am to 10:50 am	A presentation on engrossment strategy for municipalities and rural municipalities	Bishnu Ram Bista, Facilitator
10:50 am to 11:00 am	Speech( Chief District Officer)	Programme director, Guru Datta Dhakal,SDO,RAP-3
<b>2<sup>nd</sup> session</b>		
11:00 am to 12:00 am	Lunch break	Organizer
12:00 am to 1:45 pm	Identifying the major issues of municipality and village council among various issues and discovering the possible solutions to those issues by two groups : 1 <sup>st</sup> group: Chayanath-Rara and Mugu - Karmarong village council  2 <sup>nd</sup> group :Khatyad and Soru village council	Participants
1:45 pm to 2:10 pm	Presenting the major issues identified and its possible remedies by the same groups	Participants
<b>Closing session</b>		
2:10 pm to 2:45 pm	Speech (RAP-3 representative, Head of village council and municipality )	Programme director, Guru Datta Dhakal,SDO,RAP-3
2:45 pm to 3:00 pm	Formal closing of the programme by chairman of the programme	Programme director, Guru Datta Dhakal,SDO,RAP-3



**Appendix-6: Photographs**



**CIM Review of FY 073/74 in DTO office.**



**Chief Guest/Mayor of Chhayath-RARA Municipality Mr Hari Jang Shahi, giving his remarkable speech.**



**Presenting the progress, lesson learnt challenges etc by DTL Mohan Ruwali.**



**Presenting the objectives of engagement workshop and R/Municipality engagement presentation.**



**Group division into two and discussions of six thematic areas.**



**Closing Remarks from Annual Review & R/Municipality Engagement works/ DDC chairperson Mr Purna Bahdaur Rokaya.**