

Enhancing DDC's Capability to administer Works Contracts

Group No. 5:

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Consultation Meeting with DDC/DTO

Identification of Problems/Issues on the following area:

- ❖ Availability of Human Resources and Work Load
- ❖ Availability of Logistics and Skilled Manpower
- ❖ Availability of Human Resources Development Plan ?

Assessment of Capability DDC/DTO

- ❖ Human Resources and Work Load
 - Nos. of Staffs in Technical, Financial and Administrative area
 - Work load Vs. Nos. of Staffs
- ❖ Logistics and Skilled Manpower
 - Computers and peripherals, vehicles/motorbikes
 - Level of experience
- ❖ Assessment of performance of previous administration of works contracts

Capacity Enhancement Plan

- ❖ Avail procurement related documents
- ❖ Facilitation to fulfil the positions
- ❖ Designate staffs for contract administration (Preferably to local staffs)
- ❖ Provide training to designated staffs
- ❖ Equip with necessary logistics
- ❖ Provision sufficient fund for supervision and monitoring of works
- ❖ Fully operationalized laboratory for material testing

END



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