

Group 2

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Group Members



Store Keeping and Hiring local Staff is unworkable (How to Improve?)

Problems:

- ❖ Not performing his duty properly.
- ❖ Political parties affiliation
- ❖ Deny the works ordered by SC team/RE
- ❖ Not reporting properly & timely
- ❖ Not maintaining Ledger/Bin Cards properly
- ❖ Do not understand about importance of tools and materials

Store Keeping and Hiring local Staff is unworkable (How to Improve?)

How to Improve Selection

- ❖ Open Competition
- ❖ Have minimum qualification Intermediate Business/Management
- ❖ Have at least one year of similar nature of works experience
- ❖ Keep 3 months probation period

Store Keeping and Hiring local Staff is unworkable (How to Improve?) Cont.

Accountability

- ❖ Orient about Code of conduct/ethics
- ❖ Must give proper JD and properly brief his JD.
- ❖ Increase monitoring by RAP3 office manager to respective site stores.
- ❖ Feedback and coaching.

Store Keeping and Hiring local Staff is unworkable (How to Improve?) Cont.

Suggestions/Recommendations

- ❖ Main store shall be under RAP3 DTA
- ❖ Regular monitoring through DTA team & SC team

Feedback from Participants

- ❖ Proper implementation of Store keeping Guideline
- ❖ Training and orientation to Store Keeper
- ❖ Regular monitoring by SC/DTA and other concern persons
- ❖ Transparent hiring process
- ❖ Select Capable person to perform the job properly.

END



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